

OPEN NATIONAL INVITATION TO TENDER

No. 03/ONIT/SWR/LD/MC/MCTB/2025 OF 05/03/2025

FOR THE CONSTRUCTION OF A CASSAVA PROCESSING CENTER IN NJOAGWI, LEBIALEM DIVISION, SOUTH WEST REGION (BY EMERGENCY PROCEDURE)

1. Subject of the OPEN NATIONAL INVITATION TO TENDER:

Within the framework of the Public Investment Budget 2025, *The Mayor of Menji Council* hereby launches an **OPEN NATIONAL INVITATION TO TENDER FOR THE CONSTRUCTION OF A CASSAVA PROCESSING CENTER IN NJOAGWI, LEBIALEM DIVISION, SOUTH WEST REGION**

2. Nature of works:

The works comprise the output of the preliminary studies carried out and the detailed information provided in the technical specifications and the quantitative estimates.

3. Execution time frame:

The maximum time frame provided for the execution of the works forming the subject of this Open National Invitation to Tender is **four (04) months per lot**, with effect from the date of notification of the service order to commence works.

4. Estimated cost:

The estimated budget inclusive of taxes is **Twenty-Three Million (23 000 000) FCFA**;

5. Participation and origin:

The Open National Invitation to Tender is open to duly legalized Cameroonian enterprises that fulfil the requirements of this Open National Invitation to Tender.

6. Financing:

Works of this Open National Invitation to Tender shall be financed by Public Investment Budget 2025, **Record Number: JA04832 and Budget Head: 593015604641917523317**

7. Bid bond

Each bidder must include in his administrative documents, a bid bond issued by a first-rate banking establishment approved by the Ministry in charge of finance and whose list is found in document No. 11 of the Open National Invitation to Tender File, and of an amount of **2%** which is valid for Ninety (90) days beyond the date of validity of bids.

8. Consultation of Open National Invitation to Tender file:

The file may be consulted during working hours at the *Menji Council General Secretariat*, **Tel: 675007166** as soon as this notice is published.

10. Acquisition of Open National Invitation to Tender file:

The file may be obtained from the *Menji Council Office (General Secretariat)* as soon as this notice is published against payment of the sum of **fifteen thousand (20,000) CFA francs**, payable at the Menji Municipal Treasury.

11. Submission of bids:

Each bid drafted in English or French in seven (7) copies including the original and six (6) copies marked as such, should reach the *Menji Council Office (General Secretariat)* not later than **Friday 28 March 2025 at 10 am** local time and should carry the inscription:



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“To be opened only during the bid-opening session”

12. Admissibility of bids

Under penalty of being rejected, the administrative documents required, must be produced in originals or true copies certified by the issuing service or administrative authorities must imperatively be produced in accordance with the Special Regulations/conditions of the Open National Invitation to Tender.

They must not be older than three (03) months preceding the original date of submission of bids.

Any bid not in compliance with the prescriptions of the Open National Invitation to Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a first-rate bank approved by the Ministry in charge of Finance.

13. Opening of bids:

The bids shall be opened in a single (01) phase on Friday 28 March 2025 **at 11am** local time in the **Conference Hall**, at the Menji council office by **the competent Tender board**, in the presence of the bidders or duly authorized representatives having full knowledge of the file (power of attorney).

14. Evaluation criteria

i. Eliminary criteria

Any bid not meeting with the requirements of the Open National Invitation to Tender File will be declared inadmissible. The eliminary criteria are identified as follows:

- ❖ Lack of bid bond or false bid bond;
- ❖ Forged or falsified documents in the Open National Invitation to Tender File;
- ❖ Absence or non-conformity of an administrative document within 48hours after bids opening
- ❖ A technical score of less than 70%,
- ❖ Omission of a quantified unit price in the financial offer;

ii. Essential criteria

The main qualification criteria shall concern:

- General Presentation, compliance with the model bid.	Yes / No
- Methodological approach and relevance of proposed solutions;	Yes / No
- References of the bidder for the last five (05) years in similar works) (attach proof)	Yes / No
- Availability of material and essential equipment and logistics (liaison pick-up)	Yes / No
- Experience of key supervisory staff (Civil/Rural technician)	Yes / No
Financial capacity or access to credit or other financial sources of ten million (10 000 000) ECFA	Yes / No
- Execution time frame.	Yes / No

15. Award:

The contract shall be awarded to the bidder whose bid will be judged 'essentially in compliance with the Open National Invitation to Tender File and who has the required technical and financial capacities to execute the contract satisfactorily and whose financial offer was evaluated as the **lowest** by including, where necessary, proposed rebates.

16. **Validity of bids**

Bidders will remain committed to their bids for *90 days* from the deadline set for the submission of bids.

17. **Complementary information**

Complementary technical information may be obtained during working hours from the *Menji Council Office*.

Copies:

- ARMP SOUTHWEST
- DDMINMAP
- Chair-Person/MCTB
- Notice Board

DONE AT MENJI, THE



*The Mayor Menji Council
Contracting Authority*

Amosong Nicarius A. (Ph.D)
**LORD MAYOR
MENJI COUNCIL**